



Midlands Regional Young Umpiring Action Group

a working group of MRHUA



Role & Responsibilities of the **WELFARE OFFICER**

Who will I be responsible to?

The MRYUAG Group

Who will I be responsible for?

All group members under 18 (including umpires, volunteers and coaches). **It is the responsibility of all Clubs providing hockey for children and young people under 18 years of age to have a nominated Club Welfare Officer.**

What is my role?

1. Assist the group to fulfil its responsibilities to safeguard children and young people
2. To be the first point of contact for volunteers, parents and children/young people where concerns about children's welfare, poor practice or child abuse are identified
3. Be the first point of contact with the EHB's Child Welfare Officer
4. Implement the EHB's reporting and recording procedures
5. Maintain contact details for local social services, police and the Area Child Protection Committee
6. Promote EHB's best practice guidance/code of ethics & behaviour within the club and anti-discriminatory practice
7. Ensure confidentiality is maintained

What else can you tell me about the role?

The Club Welfare Officer is expected to have knowledge of the following:

1. Knowledge of the EHB's 'Proud to Protect' Child Welfare Policy & Procedures
2. Knowledge of core legislation, government guidance and national framework for child protection
3. Basic knowledge of roles and responsibilities of local statutory agencies (social services, police and Area Child Protection Committees).
4. EHB's and the club's role and responsibilities to safeguard the welfare of children and young people and the boundaries of the club welfare officer role
5. Awareness of equalities issues and child protection.

The post holder should also have basic administration skills, be able to maintain records, be able to provide basic advice and support provision. They must have a child focused approach and good communication skills.

Training needed

Attendance on ScUK's Safeguarding and Protecting Children workshop and EHB Time to Listen Workshop
Ideally hold a CRB Enhanced check through MRYUAG or the Umbrella Body (in this instance England Hockey)

How much time will I need to give to the role?

Approximately 2 – 3 hours per week.

Approved at MRYUAG Meeting June 2011